



REGISTRATION INFORMATION

Enrichment Department
501 West University Dr.
Rochester, MI 48307
Phone: 248.726.3165
Fax: 248.726.3025
Email: enrichment@rochester.k12.mi.us

MIDDLE SCHOOL INTRAMURALS

Dear Parents and Students,

Welcome to the winter 2019 Intramural Season! The Enrichment Department handles the registration for intramurals. Please call or go online to register – **Do not turn in registrations to the Main Office.** Registration is first come-first served, so promptness is important. Most intramurals will run once a week from 2:30 – 3:30 for 5-10 sessions, however, the dates and times for each intramural are included on the reverse side of this flyer.

REGARDING INAPPROPRIATE BEHAVIOR

School rules apply for all intramural classes. If a student's behavior is inappropriate, he/she may be asked to report to the office and call home to be picked up early. If a second occurrence of inappropriate behavior occurs, a student may be removed for the duration of the sessions. A refund will not be issued.

NUT FREE POLICY

The Enrichment Department has a peanut/nut free policy for all of our programs. Please do not bring any food items that contain nuts of any kind into our after-school activities, but we cannot guarantee that every activity or location will be nut free.

SCHOLARSHIPS & OTHER INFORMATION

Scholarships to help cover the cost of Intramurals may be available; contact the Enrichment Office immediately for details, as the process takes time. If you have any questions about the intramural programs at your school, if you would like to suggest an Intramural, or would like to get involved, please feel free to contact the Enrichment Office at 248-726-3165 or email enrichment@rochester.k12.mi.us.

Your registration online or through the Enrichment Office is confirmation that you have read and agree to all the information and policies on this page; that you will provide transportation home immediately following the session(s) and that you understand it is your child's responsibility to listen to any announcements that may indicate a change in day or time for these activities. (Classes may be unexpectedly cancelled the day they are scheduled for. Be sure you have a plan for your student should this occur.)

REGISTRATION INFORMATION – Register Early to Avoid Cancelled Classes!

Payment must be made at time of registration; registration may now be paid online by setting up a household profile by following the information below. Classes are funded by your fees; classes that do not meet minimums will be cancelled. Full refunds will be given if a class is cancelled by the Enrichment Department. TEAMS Program: Notify TEAMS supervisor of your Intramural classes for a credit.

HOW TO REGISTER ONLINE

1. Go to www.rochester.k12.mi.us
2. Click the "Department" tab in the grey navigation bar
3. Click "Enrichment" tab under the Departments drop-down
4. Click the "Register Now" link at the top/middle of the page
5. Login using your account information, or create a new account and household

If you have any trouble with registration, or if you do not have access to a computer, you may contact the Enrichment Department to register over the phone at 248-726-3165.

CANCELLATION & REFUND POLICY

- Cancellations made by the Enrichment Department due to low enrollment will result in a full refund.
- Cancellations made more than 7 days prior to the start of class will receive a full refund, minus a \$10 processing fee.
- Cancellations made less than 7 days prior to the start of class will receive a full refund, minus a \$25 processing fee
- Any cancellations made after the start of the second class will not receive a refund.
- Cancellations due to an emergency will receive a pro-rated refund for the number of classes attended, minus a \$10 processing fee if approved by the Enrichment Department.
- Classes cancelled due to weather or teacher absence will try to be made up. If a make up is not possible, no refunds will be given.



REUTHER M.S. INTRAMURALS

ENRICHMENT DEPARTMENT
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WINTER 2019

MONDAY

Course: 4324-01W19 PHOTOGRAPY

Fee: \$36/4 sessions

With Stephanie Masko in RM 117

Meets: Mondays Jan. 28, Feb. 4, Feb. 11 & Feb. 25 (No class Feb. 18)

Time: 2:30-3:30pm

Capturing the perfect shot is a snap in the Photography Intramural. This class will look at selecting a subject to photograph, editing and creating that amazing image. The end result will be a fabulous photo ready to take home and display! Students can bring their own camera or smart phone.

THURSDAY

Course: 4328-01W19 TREASURED MEMORIES

Fee: \$72/4 sessions

With Gina Campbell in RM 117

Meets: Thursdays Jan. 31, Feb. 7, 14 & 21

Time: 2:45-4:45pm

Do you have a bunch of photos from special moments in your life? Take those photos and create a memory keepsake that you'll have with you forever! Print off a bunch of your favorite photos and we'll have all of the supplies you need to start your own scrapbook! There will be an additional fee of \$7 (cash) which will be paid to the instructor. This is a two hour class.

ALL REGISTRATION IS MANAGED BY THE ENRICHMENT OFFICE

Register ONLINE at www.rochester.k12.mi.us. Click on the Department tab, then select Enrichment. Click on the "Register Now" button at the top of the page, then login to the registration system. You may also register over the phone by calling 248-726-3165.

Please see the registration information on the back of this form.

DO NOT SEND ANY PAYMENTS TO SCHOOL.
