



ROCHESTER COMMUNITY SCHOOLS

PRIDE IN EXCELLENCE

Reuther Tardy Guidelines

A tardy is defined as arrival to class after the five minute passing bell rings. Student tardiness disrupt the learning environment.

After the third tardy, staff will email/call home to notify parents of the tardy situation.

Lunch/After-school detention. It will be the teacher's discretion whether to give a detention during lunch or after school. Each teacher will be responsible for monitoring any lunch/after-school detention.

After the fourth tardy, an automated message will call the parents. Teachers will also give the student a "Tardy Notification" slip that will be immediately brought down to the office to be signed by an administrator or counselor. The administrator/counselor will meet with the student.

After the fifth tardy, students will be sent to the office immediately with a "Tardy Notification" slip to meet with the Assistant Principal. A parent conference could be scheduled. Students could be placed on the disciplinary steps of the Student Code of Conduct.

Additional Tardiness will result in the student being sent immediately to the office with a "Tardy Notification" slip to see the Assistant Principal. The student may be suspended at this point.