



everychild.one voice.

VAN HOOSSEN PTSA
DEPOSIT LOG



For Treasurer Use Only:

Deposit # _____

Deposit Date _____

Amount _____

Committee: _____ Date: _____

Committee Activity/ Reason for Receipts: _____

Submitted by: _____ Phone or Email: _____

Receipt Requested From Treasurer

If you have check info in another list, attach it and only fill out the grand total box in the lower right corner.

CHECK #	LAST NAME	AMOUNT
*****	FRONT SUBTOTAL:	

CURRENCY	AMOUNT
	\$100
	\$50
	\$20
	\$10
	\$5
	\$2
	\$1
SUBTOTAL:	

MONEY ORDER	LAST NAME	AMOUNT
*****	SUBTOTAL:	

COIN	AMOUNT
Dollar Coins	
Half Dollars	
Quarters	
Dimes	
Nickels	
Pennies	
SUBTOTAL:	

CHECK TOTAL - FRONT	
CHECK TOTAL - BACK L	
CHECK TOTAL - BACK R	
COIN TOTAL	
CURRENCY TOTAL	
MONEY ORDER TOTAL	
GRAND TOTAL	

CHECK #	LAST NAME	AMOUNT
*****	BACK LEFT SUBTOTAL:	

CHECK #	LAST NAME	AMOUNT
*****	BACK RIGHT SUBTOTAL:	