

FIRST DAY OF SCHOOL TUESDAY, SEPTEMBER 4, 2018

SCHEDULE

Your schedule is **NOT** included in this packet. Schedules will be available on the first day of school providing all forms have been returned. No one will start school without signed forms.

DRESS CODE

It is very important that students dress appropriately for school. Clothes that are indecent, revealing and/or offensive can be very disruptive to the learning environment. All students are reminded that underclothing should not be seen. There will be strict enforcement. Students who do not follow the dress code enclosed in this packet will be asked to change their clothes and /or be placed on the step system. The return home will count as an absence. A copy of the district dress code is available on the district web site and on ACE's website

ATTENDANCE REGULATIONS

Students are expected to be at school on time every day. Phone calls to parents / guardians will be made throughout each day when a student is absent. Students will lose points on their SSR for each absence and tardy. Students are not excused to leave school during the lunch time of **11:53 – 12:28 unless they have earned off campus lunch privileges**. Truancy is filed when a student has accumulated an excessive number of absences.

LOCKERS

All students are assigned a locker. Locker numbers and combinations are included on your schedule that will be available on the first day of school.

SSR/LEVELS OF INTERVENTION

The first SSR will come home on Monday, September 10, 2018. If you have any questions regarding the SSR, please contact your student's mentor teacher.

PICTURE DAY

Picture Day is Friday, September 14, 2018. If you are planning on purchasing pictures, send your form with payment in on Picture Day, or beforehand to the main office. All students will have their picture taken for the ACE Student ID at no charge. No hats or scarves are allowed for ID pictures.

EMERGENCY CARDS/MEDICAL INFORMATION

Emergency information is available for completion through Parent-Vue. Please update all information. It is very important that accurate phone numbers and 'other contacts' are listed on your card. Information should be updated prior to the start of school.

Medical forms are to be updated every year with the latest information. New medical forms can be found on the RCS website through Parent-Vue.

LUNCH

Off-campus lunch is an earned privilege (Level A). Students who have achieved Successful Student Status (**51** points) for two consecutive weeks will be able to leave campus for lunch as early as Monday, September 17, 2018. Students from last year, who had attained Level A, B, C, or D in the last two weeks of school, have earned the privilege of off-campus lunch immediately – Congratulations! Please remember, off-campus lunch privileges are restricted to 'leaving in cars only.' Eligible students may **NOT** walk off campus. Off campus lunch students must depart the building by 12:00 PM. Students may leave campus **once** during the lunch period. There is no coming and going.

OFF CAMPUS LUNCH PRIVILEGES ARE A REWARD AS PART OF THE SUCCESSFUL STUDENT RUBRIC (SSR) SYSTEM. WE ASK THAT STUDENTS ARE NOT CALLED OUT FOR ANY REASON DURING THE LUNCH PERIOD.

Students leaving campus at lunch in a vehicle must understand that the number of passengers in a vehicle is limited to vehicle design, insurance, number of seatbelts and owner (parent/guardian) agreement. Passengers must wear a seatbelt at all times. Eligible students not abiding by the terms stated above will lose their off campus lunch privilege and drivers will have driving privilege consequences. ACE students remaining on campus for lunch are expected to remain in the Multi-Purpose Room or if weather permits, they may use the outside space. Students are not to be loitering in the parking lot or at the entrances to the building. Visitors are not allowed in the building, in the parking lot, or on the basketball court during lunch hours.

Parents are to pay for their student's lunches with 'Pre-Pay Online' available on the Rochester Community Website under District Information/ Food Services. Free and Reduced Lunch Forms may be picked up in the ACE office, online, or at the Administration Building. **These forms must be renewed each year.** Forms can be returned to the ACE Main Office or mailed directly to the address indicated on the forms.

ELECTRONIC COMMUNICATION DEVICES

Unauthorized use of cell any electronic device is not permitted in class. Violation of this rule will result in being placed on the Step System in accordance with the Rochester Community Schools Code of Conduct. **ACE IS NOT RESPONSIBLE FOR ANY LOST OR STOLEN ITEMS.**

ACADEMIC INTEGRITY AGREEMENT

Academic honesty is expected of all ACE students. Academic dishonesty will have consequences. Enclosed is the ACE Academic Integrity Agreement. Please review, date, sign and return.

SHUTTLES

RCS shuttles will start on Tuesday, September 4, 2018. Check with the RCS Website at rochester.k12.mi.us or RHS, SCHS and AHS for bus schedules. ACE shuttle busses at RHS, SCHS and AHS will have signs on the third window on the door side of the bus. Signs will read RHS/ACE, SCHS/ACE or AHS/ACE. The shuttles for ACE should be the first in the bus line-up. Look for the sign. The shuttles will leave the high schools for ACE at 7:10 a.m.

PARKING/DRIVING PERMITS

The student parking lot is behind the building. Students planning on driving to school must pick up a Student Driver Permit Form from ACE Main Office the first day of school. Only ACE student drivers with a 2018-2019 form on file will be allowed in the student parking lot.

DROP-OFF AND PICK-UP

Due to the new construction, traffic patterns have changed. Please follow the new directional signs. All students now will enter ACE at the north end through the secured entrance. Student parking is in the same location.

TECHNOLOGY AGREEMENT

The RCS Technology Agreement is on the RCS website. You have been asked to sign a Technology Agreement on the Consent and Agreement Form. The agreement is very strict on the use or abuse of computer, internet, email, games, downloading, hacking, etc. on school computers.

OPEN HOUSE/PARENT CONFERENCES

Curriculum Night is Thursday, September 13 from 6:00 PM to 7:30 PM. Parent Conferences will be held on the following dates and times: October 4 from 4:30 PM to 7:00 PM; December 12 from 3:30 PM to 5:30 PM; February 28 from 4:30 PM to 7:00 PM; May 8 from 3:30 PM to 5:30 PM.