


## This information is to be provided to all photographers other than Prestige Portraits!

Stoney Creek High School Yearbook Senior Picture Specifications  
Mrs. Millard, Adviser  
248-726-6430 or [smillard@rochester.k12.mi.us](mailto:smillard@rochester.k12.mi.us)

### \*\*\*IMPORTANT INFORMATION\*\*\*

The Stoney Creek High School Yearbook requires the below specifications for senior pictures. Photographs not meeting these requirements will not appear in the yearbook. If you have any questions concerning these specifications, please contact Mrs. Millard, Yearbook Adviser, at the above phone number or e-mail.

### Senior Portraits - Uploaded online by October 15, 2018

1. Senior Portraits must be submitted online under the Community Upload. From **yearbookforever.com**, search for Stoney Creek High School. Click on the Community Upload image:  at the top of the page.
2. From the Community Upload page:
  - a. Enter cougars as the access code and select Enter.
  - b. Click on Upload Photo and select a photo to upload from your computer or device. Make sure your file is at least 300 dpi.
  - c. Once it uploads, **click on the "This photo is a portrait" box (located under the drop down menu)**.
  - d. Fill in your student's FORMAL (the name on file with the district) name (first name last name) and click Submit Photos.

**IMPORTANT:** You must work out with your photographer when you need to be photographed to be able to make the **October 15<sup>th</sup>, 2018 deadline**. **You or your photographer must upload your portrait by the due date**. This is not the date of your photo shoot. It is the date by which Mrs. Millard needs the photo uploaded.

If you use a photographer other than Prestige, the only way to guarantee that your portrait makes it in the yearbook is to personally upload the photo and to check with Mrs. Millard when the senior pages are posted outside of room 283 in December. Parents of students who do not submit a photo by October 15<sup>th</sup> will be notified that a photo was not received.

### Senior Picture Specifications

- At least 300dpi
- Approx. image size - 2x3 in. (head and shoulders only - no hands or props showing)
- Distance from top of head to chin – 1.25 in.
- Traditional blue/gray/brown background – no environmental backgrounds
- No bare shoulders showing or low-cut tops – must meet SCHS dress code

\*Be aware that portraits not meeting these guidelines will not be accepted\*

**Class Composite Information:** Those students who do not go through Prestige Portraits but would still like to be included on the class composite must be photographed at Prestige for this or deliver an additional photo directly to Prestige. There is a fee payable to Prestige Portraits for this service. **Do not deliver your composite photo to Mrs. Millard – it must go to Prestige Portraits.** **Contact Prestige directly at 248-377-2444 for more information.**