

Brewster Elementary



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Brewster Elementary School  
PTA Regular Meeting Minutes  
September 12<sup>th</sup>, 2017

- Sarah Bassett called the meeting to order at 7:01pm.
- Quorum was established.
- Minutes approved from May 2017.

**Principal's Report**

**Kelly Dessy**

- Sincere thanks to everyone who met with me at our school activities before the year started.
- Please feel free to schedule a meeting with me anytime. Call Krista to schedule a face-to-face meeting and call/email me at anytime.
- Thank you to our staff members who attended the PTA meeting. Ms. Golick, Mrs. Priest, Ms. Schneider, Ms. Shields, Mrs. Fisher and Mrs. O'Rourke.
- Brewster teachers are eager to meet the parents at Curriculum Night on September 14<sup>th</sup>. There will be 2 sessions, at 6:00 and 6:45.
- Fifth graders are invited to sing the National Anthem at Adams High School on September 22<sup>nd</sup>.
- Thank you for your cooperation for ½ day and Professional Development Days.
- Thank you, parents and staff, for being patient with our new phone systems.
- Professional Development is focused on literacy – by 3<sup>rd</sup> grade, students must be reading). Our teachers are being trained on this so please reach out if you have any questions.
- Brewster has a new police liaison, Deputy Z. She will be a visible partner in the parking lot.

**President's Report**

**Sarah Bassett**

- First year as President.
- Be as involved as you can in the PTA – even if it is only an hour a week.
- If you are interested in carpooling to the Legislative Conference, contact Meredith McCutcheon. The biggest issue being discussed is the 3<sup>rd</sup> grade reading bill.
- PTA membership forms will be in the Brewster Weekly and will be sent home with children next week. Once you join, you will receive a student directory.
- You cannot be reimbursed for PTA committees unless you're a member.

**1<sup>st</sup> Vice President Report**

**Alicia Calcamuggio**

- No news to report.

**2<sup>nd</sup> Vice President Report**

**Libby Hoenig**

- First year on the Board.
- There is something for everyone in terms of fundraising. Your kids think it's cool if you're doing something for the school.
- A major portion of Brewster's fundraising is through passive fundraising. (Kroger rewards, Amazon Smile, Hollywood Market, Toyology)
- Please let us know of other fundraising opportunities if you are aware of more.

- Brewster Bulldog pick up line signs are available for purchase at each meeting. \$3 for 1 or \$5 for 2.

### **Treasurer's Report**

**Katie Rzeppa**

- Balance of accounts - \$35,978.26 as of 9/11/17. All statements are from August 2016 through today's date and are available for review.
- Proposed budget for 2017/2018 was approved.
- Voted on members (Libby Hoenig and Nicole Wischow) to conduct audit. This was approved.
- Reminders:
  - Any amendments to the budget should be proposed via motion.
  - Reimbursements & Depots:
    - All requests for reimbursements, checks requested and money to be deposited must be accompanied by the corresponding form.
    - Forms can be dropped off in the PTA box with scanned receipts or email [katerzeppa@yahoo.com](mailto:katerzeppa@yahoo.com)
    - Committee chair must sign off on your request for reimbursement before it will be processed.
    - If you receive donations for your committee and the person donating requests a receipt, the committee chair should provide a letter on behalf of their committee and the PTA will serve as their donation receipt.

### **Secretary's Report**

**Nicole Wischow**

- Please contact secretary if there is any need for volunteers.

### **Committee Reports**

**Committee Chairs**

- **Fun Run/Christie Verran**
  - Run will be October 6 and is the 2<sup>nd</sup> biggest fundraiser to Carnival. 100% of the money goes to the PTA.
  - All students who turn in a fundraiser envelope will receive cinch bags. They will also receive a 'shoe' with their name on it and will be entered into a drawing for a Coldstone coupon.
  - Volunteers needed!! For the event (water station, passing out bananas and manning the course) and painting banners.
- **Girls on the Run/Katy Hughes**
  - We have a full team of 16 girls and 3 coaches.
  - The team is all set to start practice M & TH 3:15-4:30 (Sept 18-Nov 20).
  - Season will end with a 5k on Belle Isle Nov 19.
- **Authors in April/Sue Evans**
  - Authors announced
  - Amy O'Rourke has sample books
  - Orders will be taken online like last year.

### **Unfinished Business**

- None to report.

### **New Business**

- Proposal of forming a committee to figure out what to use PTA funds on. Such as tech services, etc. Possibly playground equipment.

**Motions**

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- 7:30pm A motion to approve the 2017-2018 PTA fiscal budget. Motion approved.
- 7:35pm A motion to allow Nicole Wischow and Libby Hoenig conduct the audit. Motion approved.

**Announcements**

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- Next PTA meeting is scheduled for October 2017.

The meeting was adjourned at 7:57pm.

Respectfully submitted by Nicole Wischow, Brewster PTA Secretary