

# REGULATION

Rochester Community Schools  
Rochester, Michigan 48307  
APPENDIX E

## ROCHESTER COMMUNITY SCHOOLS TECHNOLOGY RESOURCES USE AGREEMENT

### School Personnel/Representatives and Other Users Authorization Form

The following must be completed and signed by all employees, administrators, other staff and other users

Name: \_\_\_\_\_

School: \_\_\_\_\_

**1. Introduction** - Rochester Community Schools (the "District") believes that the Internet offers unique resources for students, administrators, teachers and others. The District's goal in providing Internet access to students and staff is to promote educational excellence by facilitating resource sharing, innovation, and communication. All District Technology Resource users are required to sign this Technology Resources Use Agreement ("Agreement") and to abide by the terms and conditions of the District's Acceptable Technology Use Policy and Regulations. The District does not authorize any use of the Technology Resources which is not conducted in strict compliance with this Agreement and the District's Acceptable Technology Use Policy and Regulations. Your signature below indicates that you have read the terms and conditions of the District's Acceptable Technology Use Policy and Regulations (located on the District's website) and this Agreement carefully and understand their significance.

**2. Inappropriate Use/Discipline** - Teachers, administrators and other staff that violate the District's Acceptable Technology Use Policy and Regulations and/or this Agreement may have their use privileges suspended or revoked, or may be subject to other disciplinary measures and/or legal action in accordance with the terms and conditions of any applicable contract or collective bargaining agreement.

**3. Staff Acknowledgement and Release** - I have read the District's Acceptable Technology Use Policy and Regulations and this Technology Resources Use Agreement and I understand my responsibilities. I also consent to and understand that District staff may monitor my electronic communications, including logs showing my Internet access, e-mail, and downloaded files.

I acknowledge my responsibility to uphold the integrity of the Technology Resources and to retain copies of all e-mails and applicable attachments which conduct official District business in accordance with the District's Record Retention Policy and Guidelines.

If I commit any violation of the District's Acceptable Technology Use Policy and Regulations and/or this Agreement, my privileges to use the District Technology Resources may be terminated, and other disciplinary action may be taken.

I also hereby agree to release the District, as well as its Board Members, employees and agents, from any substantiated claims arising out of any illegal or inappropriate activities with which I have been involved, whether such claims arise from Internet use performed on District Technology Resources or out of my violation of this Acceptable Technology Use Agreement. I also hereby agree to indemnify the District as well as all Board members, school teachers, administrators, and adult volunteers from any claims arising out of my violation of, or conduct inconsistent with, the District's Acceptable Technology Use Policy and Regulations and/or this Agreement, made by third parties and whether such claims arise from Internet use performed on District Technology Resources through school accounts or personal accounts. Finally, I agree to report any substantial student misuse of District Technology Resources, including the Internet, to my immediate supervisor.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_