

MyRCS Parent Portal 2014-2015

Welcome to myRCS, your home for student data on the web! The following document will guide you through the various components of the myRCS Parent Portal, including your student's emergency card, schedule, report cards, and more.

Table of Contents

<u>Logging into myRCS</u>	<u>Page 2</u>
<u>Accessing myRCS/Header Bar</u>	<u>Page 3</u>
<u>Homeroom, Counselor, Locker, Lunch Balance, Bus Info</u>	<u>Page 4</u>
<u>Attendance, Report Cards</u>	<u>Page 5</u>
<u>Transcript, Schedule & Assignments</u>	<u>Page 6</u>
<u>Schedule & Assignments</u>	<u>Page 7</u>
<u>Emergency Card</u>	<u>Page 8</u>
<u>Waiver</u>	<u>Page 9</u>
<u>Immunizations, Notifications</u>	<u>Page 10</u>
<u>Messages</u>	<u>Page 11</u>

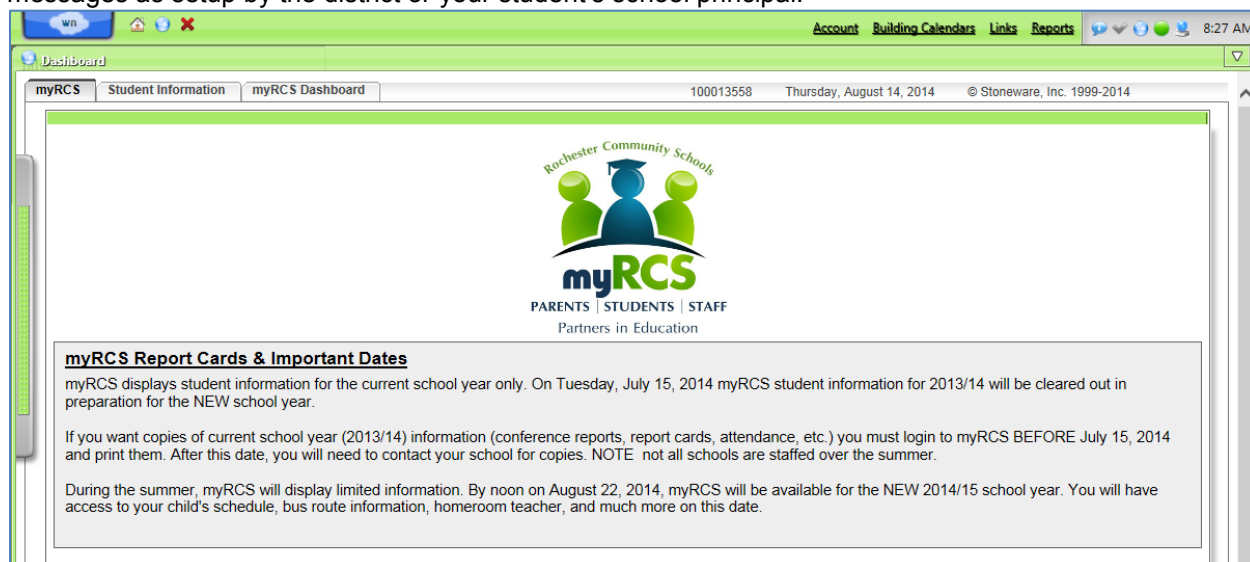
Logging into myRCS

Log into myRCS (<https://myrcs.rochester.k12.mi.us>) using your district provided myRCS username and password. Your myRCS username starts with 1000****. If you know your username, but have forgotten your password, you may click on the “Reset Password” link to obtain a new password via email.



For additional questions, login troubles, or if you need to obtain a user ID; please email myrcshelp@rochester.k12.mi.us or contact your student’s school secretary.

Upon initial login, you will be directed to the myRCS Messages screen. This screen contains generic messages as setup by the district or your student’s school principal.



Student Information

In order to view your student's report cards, schedule, transcript, attendance details, emergency card, and all of the other functions that myRCS provides, you will need to click on the "Student Information" tab near the top of the Dashboard screen. As can be seen in the screenshot below, you will be given a dropdown to select which of your student's you would like to view information for. The selected student's information will appear in the frame below.

The screenshot shows a web browser window displaying the myRCS dashboard. The top navigation bar includes "Account", "Building Calendars", "Links", and "Reports". The main content area is titled "Student Information" and features a dropdown menu for selecting a student, currently set to "JOHN Q. DOE". Below this, the student's information is displayed in a green header section, including their name, nickname, grade, student number, gender, home phone, and birthdate. To the right, the school name "HART MIDDLE SCHOOL" is shown along with homeroom, teacher, counselor, locker, and lunch balance information. A "BUS INFO" link is also present. Below the header, there are several tabs for "Attendance", "Report Cards", "Transcript", "Schedule & Assignments", "Emergency Card", "Waiver", "Immunizations", "Messages", and "Notifications". A "MESSAGES" section is visible, containing a "Welcome to Hart!" message and a link to the school website.

Header

This image is a close-up of the header section from the screenshot above. It displays the student's name "JOHN Q. DOE" and the school name "HART MIDDLE SCHOOL" in large, bold, green text. Below the student's name, their basic information is listed: Nickname: JOHNNY, Grade: 07, Student#: 999999999, Gender: M, Home Phone #: (555) 717-1717, Birthdate: 11/11/1999, Age: 12. To the right of the student's information, the school's details are listed: Homeroom #: A12, Homeroom Teacher: SMITH, Counselor: JONES, Locker: 1234, Lckr Combo: 11-22-33, Lunch Balance: \$10.00, and a link for BUS INFO. The Rochester Community Schools logo is visible on the right side of the header.

The header portion of myRCS contains an overview of your student's basic information. Among the items presented here are your student's name, nickname, grade, student number, gender, primary phone number on file with the district, birthdate, homeroom, homeroom teacher, counselor, locker, locker combo, lunch balance, and bus information.

The following items are clickable:

1. **Student Name** (listed as JOHN Q. DOE in the example above) – clicking on the student name will provide a brief overview as to how your student may be listed on reports and documents with the district from a legal perspective.
2. **School Name** (listed as HART MIDDLE SCHOOL in the example above) – clicking on the school name will provide a small list of details pertaining to that school including the school address, phone numbers, principal, and school hours (as shown in the screenshot below).

HART MIDDLE SCHOOL
 6500 SHELDON RD
 ROCHESTER , MI 48306
 Phone: (248) 726-4500
 Attendance Line: (248) 726-4510

Principal: Rachel Guinn
Email: rguinn@rochester.k12.mi.us
Hours: 7:30 AM - 2:20 PM

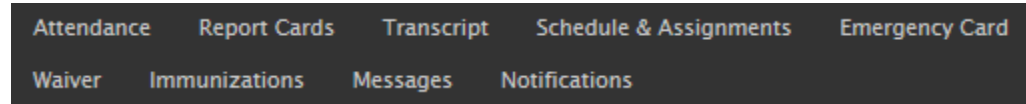
3. **Homeroom Teacher Name** (listed as JONES in the example above) – clicking on the homeroom teacher name will load your email client with a new email addressed to your student’s homeroom teacher. (Note: this will only work if you have an email client setup locally on your computer.)
4. **Counselor Name** (listed as SMITH in the example above) – clicking on the counselor name will load your email client with a new email addressed to your student’s counselor. (Note: this will only work if you have an email client setup locally on your computer.)
5. **Lunch Balance** (listed as \$10.00 in the example above) – clicking on the lunch balance will load a printable form that can be submitted to the food service department to pay your student’s lunch balance. There is also a link to pay online.

Student: JOHN Q. DOE	Student ID#: 999999999
School: HART MIDDLE SCHOOL	
Lunch Balance: \$10.00 Last Transaction Date: 6/7/12 Cash/Check Amount: \$ _____ check# _____	<div style="border: 1px solid black; width: 80px; height: 80px; margin: 0 auto;"></div> <p>999999999</p>
<p>To pay online using MySchoolBucks, click here. For assistance on using MySchoolBucks, click here to access tutorials, FAQ's, and more.</p> <p>To pay with cash or check, print and submit this form to the school along with your payment. Make checks payable to Rochester Community Schools.</p> <p>For more information, click on the additional information link above.</p>	
<input type="button" value="Print"/> <input type="button" value="Close"/>	

6. **Bus Info** (listed as BUS INFO in the example above) – clicking on the bus info link will load a screen containing your student’s basic transportation information including bus numbers, bus stops, and pickup times.

JOHN Q. DOE Grade: 07 School: HART MIDDLE SCHOOL <i>Visit the Transportation Department on the RCS Website (www.rochester.k12.mi.us) for more information.</i> 09:04 AM 08/14/2014	BUS INFORMATION AM Bus Stop: ROCHESTER RD. & PARKDALE AM Bus Run Number: AM Bus Time: 6:39 PM Bus Stop: ROCHESTER RD. & PARKDALE PM Bus Run Number: PM Bus Time: 2:42
<input type="button" value="Print"/> <input type="button" value="Close"/>	
<p>If there is no BUS INFORMATION listed, it may be for any one of the following reasons:</p> <ol style="list-style-type: none"> 1) Student is within the walk zone and is not eligible for transportation 2) Student was approved for open enrollment and the parents are required to provide transportation 3) Student requires special transportation services 4) Student has not been assigned a bus route yet 5) Student is new to the district and has not been assigned to a bus route yet (note - it takes approximately 3 days to process a new student) <p>Please contact the Transportation Department at 248-726-5925 if you feel there is an error in the BUS INFORMATION for your student.</p>	

Menu Bar



The menu bar portion of myRCS contains links to load the menu bar's various components in the frame displayed below. The options are as follows:

1. Attendance

By clicking on the Attendance link, you will be given a list of your student's absences and tardies, as well as totals of both. If you wish to limit the visible absences to a specific semester, you can do so by selecting the semester from the dropdown (shown as "Year" in the example below). Note: RCS absences and tardies are broken down by absence type and absence reason, as explained in the keys listed on the Attendance screen.

ATTENDANCE Year

Absence Types
A - Absence; E - Exempted Absence; T - Tardy

Absence Reasons
J - Justified; U - Unexcused; T - Tardy; S - Suspended; HB - Homebound; X1 - School Approved; X2 - Medical; X3 - Religious

DATE	00	01	02	03	04	05	06	HR	TOTALS
10/26/2012		A (J)	A (J)	A (J)	A (J)	A (J)	A (J)	A (J)	
TOTAL ABSENCES	0	1	1	1	1	1	1	1	7 ABSENCES
TOTAL TARDIES	0	0	0	0	0	0	0	0	0 TARDIES

*Note: Only absences with an absence type of "A" get counted as a part of total absences.
Only absences/tardies with an absence type "T" get counted as a part of total tardies.

2. Report Cards

By clicking on the Report Cards link, you will be given a list of presently available report cards or conference reports (depending on your student's grade level). By clicking on the links within this screen, you will be able to view your student's full grade reports. Note: To view a key of grades and comment codes on secondary report cards and interims, click on the grading key link on this screen.

**** Elementary parents are now asked to indicate whether they have viewed conference reports and report cards by checking the options on the Report Card screen. Links to your student's conference reports and report cards will become available upon completion by the teachers.**

GRADE REPORTS

Links open in new window.

CONFERENCE REPORT	<input type="checkbox"/> Check this box and click on the 'Save Data' button to verify that you have viewed the Conference Report.
REPORT CARD	<input type="checkbox"/> Check this box and click on the 'Save Data' button to verify that you have viewed the Report Card.

3. Transcript

By clicking on the Transcript link (available for secondary students only), you will be given your student's **unofficial** transcript. The unofficial transcript contains a history of all courses your student has taken throughout their middle school or high school years, along with grades, credits earned and overall GPA. Note: If your student is in high school, the only visible middle school courses will be those that count towards high school credit. This is done as a means to replicate the official high school transcript as closely as possible.

Rochester Community Schools					
UNOFFICIAL MIDDLE SCHOOL TRANSCRIPT					
Student: JOHN Q. DOE		School: HART MIDDLE SCHOOL			
Student ID#: 999999999		School Phone #: (248) 726-4500			
Grade: 07		Date: 08/14/2014			
UIC: 999999999					
CLASS LEVEL: 06					
YEAR	SEM	SUBJECT	GRADE	CREDITS	
14	SM1	LANG ARTS 6	B+	.000	
14	SM1	PHYS EDUC 6	S	.000	
14	SM1	ACC MATH 6	A-	.000	
14	SM1	6TH GR BAND	S	.000	
14	SM1	SCIENCE 6	A	.000	
14	SM1	WORLD STUDY6	A	.000	
14	SM2	LANG ARTS 6	A-	.000	
14	SM2	PHYS EDUC 6	S	.000	
14	SM2	ACC MATH 6	A	.000	
14	SM2	6TH GR BAND	S	.000	
14	SM2	SCIENCE 6	A	.000	
14	SM2	WORLD STUDY6	A	.000	
Total High School Credits: 0.00					
MI Tech Hours: 0.000 out of 20		Credits Earned Prior to 9th: 0.000			
Key to Unweighted Grading System					
A 4.0 (95-100%)	A- 3.7 (90-94%)	B+ 3.3 (87-89%)	B 3.0 (83-86%)	B- 2.7 (80-82%)	C+ 2.3 (77-79%)
C 2.0 (73-76%)	C- 1.7 (70-72%)	D+ 1.3 (67-69%)	D 1.0 (63-66%)	D- 0.7 (60-62%)	E 0.0 (0-59%)
*Starting in 14/15, A is 93-100% and A- is 90-92%					
SM1	Semester 1	SM2	Semester 2		
SUM	Summer Learning Program	TRANS/TR	Course Taken Elsewhere		
T/O	Tested Out For Credit	HR	Honors		
AP	Advanced Placement	V	Virtual		
C	Correspondence				
UNOFFICIAL MIDDLE SCHOOL TRANSCRIPT					

4. Schedule & Assignments

By clicking on the Schedule & Assignments link (available for secondary students only), you will be given your student's complete class schedule, along with a whole series of other options (as explained below).

SEMESTER 1 SCHEDULE								
							Print	Print Detailed Schedule
SEMESTER 1 SCHEDULE SEMESTER 2 SCHEDULE								
(CLICK ON COURSE TITLE TO VIEW ASSIGNMENTS)								
EMAIL ALL TEACHERS								
PER	COURSE TITLE TEACHER	COURSE	SEC	ROOM	TERM	DAYS MET/ ROTATION	LETTER GRADE	COURSE NOTE
HR	HART START PELLAFONE	99107A	006	A19	YEAR	MTWRF	n/a (n/a%)	
01	LANG ARTS 7 PELLAFONE	01007A	009	A19	SEM1	MTWRF	A- (90.1%)	
02	SOFTWARE APP URBIN	00437	001	B2	SEM1	MTWRF	C- (71%)	
03	LIFESKILLS 7 HICKS	08007	001	B7	SEM1	MTWRF	A (96.5%)	
04	SCIENCE 7 HARVEY	06007A	003	A25	SEM1	MTWRF	C (76.0%)	
05	WORLD STUDY7 STRAUSBAUGH	07007A	010	A26	SEM1	MTWRF	A (100.0%)	
06	MATH 7 LUBINSKI	04007A	004	A2	SEM1	MTWRF	B+ (87.1%)	

- a. **Semester Schedule** - your student's schedule is broken down by semester. By default, when you enter your student's schedule you will be brought to the schedule for the current semester. To view your student's schedule for the other semester, click on the Semester Schedule links at the top.

[SEMESTER 1 SCHEDULE](#) | [SEMESTER 2 SCHEDULE](#)


- b. **Grades** - the “Letter Grade” column (available for secondary students only) contains the current grade listed for your student in that teacher’s gradebook. For questions pertaining to specific letter grades, contact your student’s teacher.
- c. **Email All Teachers** - click on the “EMAIL ALL TEACHERS” link to open an email with all of your student’s teacher’s email addresses in the To field. If you do not currently have an email client configured, you will be directed to a page with all of the email addresses for you to copy.
- d. **Assignments** - to view your student’s assignments, click on the course title of the course for which you wish to view assignments. You will be directed to a page containing all of the assignments for the given course, along with grades, notes, due dates, and assignment dates.

MARKING PERIOD 2 ASSIGNMENTS							Back	Print
Course: 08007		Course Title: LIFESKILLS 7						
Section: 001		Teacher: HICKS						
		Tchr Email: SHICKS@ROCHESTER.K12.MI.US						
MARKING PERIOD 1 ASSIGNMENTS MARKING PERIOD 2 ASSIGNMENTS								
ASSIGNMENT TYPE	ASSIGNMENT TITLE	SCORE / OUT OF	PERCENT SCORE	TASK NOTE	STUDENT NOTE	DUE DATE	ASSIGNMENT DATE	
Assignment	Washer/Dryer	20 / 20	100.0			11/8/2012		
Assignment	Foods Test	33 / 45	73.3			11/7/2012		

- e. **Print Detailed Schedule** – for a handy “all-in-one” version of your student’s schedule, click on the “Print Detailed Schedule” button in the top right corner of the Schedule screen. This schedule contains all of your student’s courses, room numbers, teachers, locker info, transportation info, homeroom info and all of the other necessities for that first day of the semester/year.

5. Emergency Card

By clicking on the Emergency Card link, you will be given an exact copy of all the emergency card data currently on file with the school. This includes all emergency contact information, addresses, siblings, medical information, and more. For updates, please contact your student's school secretary.

EMERGENCY CARD		<input type="button" value="Print"/>																				
ID: 99999999 School: 044 -HART Grade: 07 HR: SMITH HR#: A12	RCS Emergency Card/Fan-out 2012/13																					
Student Name: JOHN Q. DOE Nickname: JOHNNY DOB: 11/11/1999 Home Address: 1234 SESAME ST. Apt#: _____ Gender: M City: ROCHESTER State: MI ZIP Code: 48307																						
Home Phone: (555)717-1717 Opt Out: N Family E-mail: johndoe@johndoeemail.com <small>(1st Rapid Connects Number) (myRCS e-mail)</small>																						
Secondary Phone: (555)717-1716 Opt Out: N Student Email: johndoe@johndoeemail.com <small>(2nd Rapid Connects Number) (secondary only)</small>																						
Student Phone: (555)717-1715 Transportation: B Bus#: AM 43 PM 13 <small>(secondary only) (Wheelchair, Prolapsed, EBUS, S-BAD/TEAMS, Other)</small>																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Parent/Guardian In Home</th> <th style="width: 50%; text-align: center;">Parent/Guardian In Home</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Name: JACK DOE</td> <td style="padding: 2px;">Name: JENNY DOE</td> </tr> <tr> <td style="padding: 2px;">Relation: DAD</td> <td style="padding: 2px;">Relation: MOM</td> </tr> <tr> <td style="padding: 2px;">Work Phone: _____ Ext: _____</td> <td style="padding: 2px;">Work Phone: _____ Ext: _____</td> </tr> <tr> <td style="padding: 2px;">Cell Phone: (555)717-1717</td> <td style="padding: 2px;">Cell Phone: (555)717-1716</td> </tr> <tr> <td style="padding: 2px;">E-mail: _____</td> <td style="padding: 2px;">E-mail: _____</td> </tr> <tr> <td style="padding: 2px;">Employer: jackdoe@johndoeemail.com</td> <td style="padding: 2px;">Employer: jendoe@johndoeemail.com</td> </tr> </tbody> </table>		Parent/Guardian In Home	Parent/Guardian In Home	Name: JACK DOE	Name: JENNY DOE	Relation: DAD	Relation: MOM	Work Phone: _____ Ext: _____	Work Phone: _____ Ext: _____	Cell Phone: (555)717-1717	Cell Phone: (555)717-1716	E-mail: _____	E-mail: _____	Employer: jackdoe@johndoeemail.com	Employer: jendoe@johndoeemail.com							
Parent/Guardian In Home	Parent/Guardian In Home																					
Name: JACK DOE	Name: JENNY DOE																					
Relation: DAD	Relation: MOM																					
Work Phone: _____ Ext: _____	Work Phone: _____ Ext: _____																					
Cell Phone: (555)717-1717	Cell Phone: (555)717-1716																					
E-mail: _____	E-mail: _____																					
Employer: jackdoe@johndoeemail.com	Employer: jendoe@johndoeemail.com																					
<p style="text-align: center;">Parent Living Elsewhere</p> Name: _____ Relation: _____ Address: _____ City: _____ State: _____ Zip: _____ Home Phone: _____ Work Phone: _____ Ext: _____ Cell Phone: _____ E-mail: _____ Emergency Contact: _____ Receive Mailings: N Family E-mail: _____ <small>(myRCS access) (myRCS e-mail)</small>																						
<input type="checkbox"/> Please check if custody papers are on file at the school. RCS can not enforce custody restrictions without a court order on file.																						
<p>EMERGENCY CONTACTS: In an emergency and a parent is unavailable, please list four adults (which can be to the school within approximately 20 minutes) to whom the child can be released from school due to an illness and/or to provide transportation for medical attention:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 45%;">Name (Last, First)</th> <th style="width: 15%;">Relation</th> <th style="width: 20%;">Primary Phone</th> <th style="width: 20%;">Secondary Phone</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>			Name (Last, First)	Relation	Primary Phone	Secondary Phone	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Name (Last, First)	Relation	Primary Phone	Secondary Phone																			
_____	_____	_____	_____																			
_____	_____	_____	_____																			
_____	_____	_____	_____																			
_____	_____	_____	_____																			
<p>SIBLINGS: List below all siblings currently residing in the same home and enrolled in Rochester Schools:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name (Last, First)</th> <th style="width: 10%;">School</th> <th style="width: 10%;">Grade</th> <th style="width: 25%;">Name (Last, First)</th> <th style="width: 10%;">School</th> <th style="width: 10%;">Grade</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>			Name (Last, First)	School	Grade	Name (Last, First)	School	Grade	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____		
Name (Last, First)	School	Grade	Name (Last, First)	School	Grade																	
_____	_____	_____	_____	_____	_____																	
_____	_____	_____	_____	_____	_____																	
<p>MEDICAL INFO: <input type="checkbox"/> NONE Check any physical ailments/conditions diagnosed by a physician of which the school should be aware:</p> Allergy: <input type="checkbox"/> Peanut <input type="checkbox"/> Tree Nut <input type="checkbox"/> Bee/Insect <input checked="" type="checkbox"/> Food (list below) <input type="checkbox"/> Latex <input type="checkbox"/> Medication (list below) Other Allergy: EGG Medical Conditions: <input type="checkbox"/> Heart Condition <input type="checkbox"/> Diabetes(Type:) <input checked="" type="checkbox"/> Asthma <input type="checkbox"/> Seizures <input type="checkbox"/> ADD/ADHD Other Medical Conditions: _____ Medication at School: <input type="checkbox"/> Epipen <input checked="" type="checkbox"/> Inhaler <input type="checkbox"/> Glucagon <input type="checkbox"/> Diastat Other Medication: _____ Additional Details: _____ _____																						
<input checked="" type="checkbox"/> Check if a Medical Action Plan (MAP) is on file at the school. This must be updated yearly - please contact the school.																						
Parent/Guardian Signature _____		Date _____																				

6. Waiver

By clicking on the Waiver link, you will be able to see how all of the current district waiver data is marked for your student. This includes the district acceptable technology use agreement, directory information non-disclosure, and the student code of conduct, amongst other items.

WAIVER	<input type="button" value="Print"/>
The following waivers are to be completed by the parent(s)/guardian of the student at the beginning of the school year . The information below displays how these forms were completed for your student.	
<u>ACCEPTABLE TECHNOLOGY USE AGREEMENT</u>	
I have read and reviewed with my child the Rochester Community Schools Acceptable Technology Use Agreement. I realize the use of technology is a privilege for my child. I am aware that my child may lose user privileges and be disciplined according to the Student Code of Conduct for violating the District's Acceptable Technology Use Agreement. By checking no, you do not give your consent to the Rochester Community Schools Technology Agreement and your child's internet access and technology use will be limited.	
Technology Use Agreement (No): <input type="checkbox"/>	
<u>FERPA/DIRECTORY INFORMATION NON-DISCLOSURE</u>	
According to the Family Educational Rights and Privacy Act (FERPA), the District may release student information for publications unless a parent makes a request in writing that the information be withheld. Student information consists of: student's name, name(s) of the student's parent(s)/guardian, student's address, student's telephone number, student's date of birth, student's grade, student's participation in recognized activities and sports, awards received by student, weight and height of members of student teams, student's photograph, and previous school district(s) attended by the student prior to enrollment in Rochester Community Schools.	
Withhold ALL: <input type="checkbox"/> Withhold except for Yearbook: <input type="checkbox"/>	
<u>CODE OF RESPONSIBLE BEHAVIOR AND STUDENT CONDUCT</u>	
I have read and reviewed with my child the Rochester Community Schools Student Code of Conduct. The purpose of the policies and procedures contained in the Student Code of Conduct are to present not only guidelines for responsible student citizenship, but to provide a systematic, consistent approach to handling violations of these policies which may arise in the school setting.	
Received Student Code of Conduct: <input checked="" type="checkbox"/>	
<u>DIRECTORY INFORMATION NON-DISCLOSURE TO MILITARY RECRUITERS</u>	
Section 9528 of the No Child Left Behind Act of 2001 requires schools to release directory information to military recruiters unless a parent or student makes a request in writing that the information not be disclosed.	
Student Military Opt-Out: <input type="checkbox"/> Parent Military Opt-Out: <input type="checkbox"/> Military Opt-Out Form Signed: <input type="checkbox"/>	
<u>ELECTRONIC COMMUNICATION DEVICES</u>	
The District permits students to possess but not use inappropriately or without permission electronic communication devices (ECDs), such as cellular phones and laptops, subject to the provisions of the Student Code of Conduct and Acceptable Technology Use Agreement. Parents who permit students to bring ECD's to school and students who bring ECDs to school, by doing so: consent to permit District personnel to confiscate ECDs used in violation of the Code and Agreement; and, consent to permit school personnel to search the contents of ECDs, regardless whether a particular ECD was used in violation of the Code and Agreement. Thus, parents and students have no legitimate expectation of privacy in the contents of ECDs possessed by students on District premises. The Rochester Community School District is not responsible for lost or stolen ECDs brought on District premises.	
<u>AMENDMENTS</u>	
My child and I understand the District amends the Student Code of Conduct, Acceptable Technology Use Agreement, and FERPA/Directory (Student) Non-Disclosure information from time to time. Such amendments are posted on the District's website, referenced above. We agree to be bound by amendments and, further agree, it is our responsibility to stay current on amendments by reviewing the District's website or requesting new copies.	
Consent Form Signed (Parent): <input type="checkbox"/> Consent Form Signed (Student): <input type="checkbox"/>	
Please sign here if you wish to submit this form for updates: _____	

7. Immunizations

By clicking on the Immunizations link, you will be able to see all the current immunization dates for your student on file with the district.

IMMUNIZATIONS						Print
IMMUNIZATIONS	DATE	DATE	DATE	DATE	DATE	DATE
DTP	05/04/2000	06/27/2000	07/25/2000	02/08/2002	10/21/2005	-
	-	-	-	-	-	-
TDAP	07/08/2011	-	-	-	-	-
	-	-	-	-	-	-
POLIO	05/04/2000	06/27/2000	03/01/2000	03/01/2001	10/21/2005	-
	-	-	-	-	-	-
MMR	05/09/2001	10/21/2005	-	-	-	-
	-	-	-	-	-	-
HEPB	02/24/2000	03/30/2000	12/20/2000	-	-	-
	-	-	-	-	-	-
MEASLES	-	-	-	-	-	-
	-	-	-	-	-	-
MUMPS	-	-	-	-	-	-
	-	-	-	-	-	-
RUBELLA	-	-	-	-	-	-
	-	-	-	-	-	-
HIB	05/04/2000	06/27/2000	07/25/2000	05/09/2001	-	-
	-	-	-	-	-	-
VARICELLA (CHICKENPOX)	03/01/2001	12/17/2008	-	-	-	-
	-	-	-	-	-	-
MENINGOCOCCAL	07/08/2011	-	-	-	-	-
	-	-	-	-	-	-

To see the current school vaccine requirements, please visit the [Oakland County Department of Health & Human Services](#) website.

8. Notifications

By clicking the Notifications link, you can choose to receive weekly email updates on low lunch balances, low grades, and all grades. By default, low grades and grade updates, are locked as checked.

NOTIFICATIONS	Print
Please check the boxes below to receive emails pertaining to the following items:	
<input checked="" type="checkbox"/> Grade Update (Secondary Only) A mandatory weekly email will be sent each Thursday containing your student's current course grades.	
<input checked="" type="checkbox"/> Low Grades (Secondary Only) A mandatory weekly email will be sent each Tuesday if your student has a low current course grade (C- or lower).	
<input checked="" type="checkbox"/> Low Lunch Balance Check this box if you would like to receive a weekly email when your student's lunch balance has dropped below \$3.00. Emails are sent each Monday and Wednesday.	
<input type="button" value="Save Data"/>	

Details for notification emails are as follows:

Grade Updates for current courses will be sent weekly on Thursday (secondary students only).

This is a **required email** and there are no options to unsubscribe from this email.

Low Grades notification for current courses will be sent weekly on Tuesday (secondary students only). This is a **required email** and there are no options to unsubscribe from this email.

Low Lunch Balance notifications will be sent weekly on Monday and Wednesday (all students)

- All students are automatically opted in to receive Low Lunch Balance notifications for balances below \$3.00 (\$0.00 balance is exempt for students who do not purchase school lunch services)
- Notification settings can only be changed by the primary address parent (the parent listed at the home address of record)
- An authorized Parent Living Elsewhere (PLE) at another address can see the notifications screen in myRCS; however, they cannot make changes

myRCS will send notifications to ONLY the Family myRCS e-mail and an authorized Parent Living Elsewhere (PLE) myRCS e-mail

- These are the only e-mail addresses that will receive notifications and we do not have the option to add additional e-mail addresses for myRCS at this time
- You can verify the e-mail addresses above and by looking them up in myRCS on the Emergency Card screen
- If you have changes to your Emergency Card, please print it from myRCS, make changes, and send it into your child's school

9. Messages

By clicking on the messages tab, you can view a list of messages that the school/district has placed on myRCS.

Updates and revisions to myRCS generally occur each summer. For additional questions or concerns, please email myrcshelp@rochester.k12.mi.us.