

CHARITABLE SOLICITATIONS, FUNDRAISING AND PAYROLL DEDUCTIONS

In order to minimize disruption to School District operations and to minimize the administrative cost associated with management of the District Payroll and Human Resources, the Board adopts this policy with respect to charitable solicitations, charitable fund-raising, and payroll deductions.

The District is a non-public forum. The District does not permit free, indiscriminate access to District staff or District communication systems, such as the District's electronic mail system, internal mail, or meetings with District staff and students.

As a general rule, the District will not allow charitable and nonprofit organizations and/or individuals access to the District communication systems, access to school property and/or access to school staff and students during hours of school operations for the purpose of solicitations and fund raising. (See also, Board Policy 9711 – Solicitations on School Property).

The only exception to this policy will be for charitable and nonprofit organizations (such as the District's Foundation) that satisfy the following three criteria (1) they are exempt from taxation under section 501 (c)(3) of the Internal Revenue Code; (2) they must promote the mission and values of the School District; and (3) they must engage in fundraising activities which directly benefit School District approved programs and activities. Any proposed fund-raising activity must not interfere with school operations and must receive prior written approval of the Superintendent.

Other acceptable charitable and nonprofit organizations, which do not satisfy the above three criteria, may advertise in District sponsored media pursuant to and consistent with the Board's Policy (No. 9715) and Regulation (9715R). In accordance with this Policy and regulation, and subject to the school building's principal's approval, charitable and community related organizations may use, at no cost, school bulletin boards and sponsor announcement on P.A. Systems, for the purpose of disseminating information on applying for membership, activities,

POLICY

Rochester Community Schools
Rochester, Michigan 48307

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schedules and events. Other acceptable charitable and nonprofit organizations may petition to use school building facilities under the Board's Facility Use Policy (No. 7510) and Regulation (No.7510R).

Since payroll administration constitutes a necessary business activity, the District also considers its payroll activity as a nonpublic forum. Except for a contribution required or expressly permitted by law, or by a collective bargaining agreement, the District will not make payroll deductions for any charitable, social or beneficial purpose.

The only exception to this policy will be for charitable organizations that satisfy the above three criteria and deductions for District sponsored or approved employee benefit plans. The charitable or nonprofit organization is responsible for securing all necessary written authorizations. In the case of employee benefit plans, the employee is responsible for providing any necessary authorization.

Except for those deductions required or expressly permitted by law or by a collective bargaining agreement, any other approved payroll deductions must meet the requirements of the Michigan's Payment of Wages and Fringe Benefit Act, MCL 408.471 et seq., including the requirement that any such nonprofit organization obtain written authorization for the payroll deduction from the District employee. A District employee at any time may rescind, in writing, their authorization to have charitable deductions made from their paycheck.

Approved: September 8, 2008