



## **Dual Enrollment Parent & Student Guide**

### **What is Dual Enrollment?**

Dual enrollment is an opportunity to allow students in grades 9-12 to take classes in high school and one or more college level classes at a college campus or online university. These are courses not offered at your high school or that can not fit into your schedule.

- ◆ **Qualifications:** To be eligible to take a dual enrollment course, you must have a qualifying score on the ACT, SAT or Michigan Merit Exam. (see chart on back side)
- ◆ **Credit:** Courses can count for high school credit, college credit, or both– it's up to you.
- ◆ **Course Costs:** Depending on the college's tuition rates some or all of the costs are covered by the district.
- ◆ **Course Location:** College campus or online.
- ◆ **Transportation:** Provided by student

### **Eligible courses**

Eligible courses include:

- ◆ A course offered by an eligible postsecondary institution that is not offered by Rochester Community Schools including Advance Placement and online courses.
- ◆ A course offered by the school district but there is a scheduling conflict beyond the eligible student's control.
- ◆ A course offered by a college CTE program that is offered for college credit or is part of a noncredit occupational training program leading to an industry-recognized credential that is not offered or goes beyond what is offered through the school district, intermediate school district, area vocational-technical education program (OSTC, Business, Drafting, Child Development, etc.).
- ◆ If we offer an equivalent course (AP) these courses have precedence over an entry level postsecondary course with similar content. If a student is interested in a certain course at the college level, they need to determine with their counselor what, if any, courses at the high school level are equal to the college course being requested.

### **Non-eligible courses**

Courses that are a hobby, craft, recreational or a course that is in the areas of physical education, theology, divinity, or religious education, are not eligible for tuition support.

Student eligibility to participate in dual enrollment is determined **by qualifying scores** (see chart below) in that subject area as **well as the student meeting the prerequisite for the college course**. For example, a student would need to finish Calculus in order to dual enroll in math. A student who has taken the MME, ACT or SAT and meets the qualifying score in appropriate subject area on one of those exams is **eligible for dual enrollment**.

ASSESSMENT	TEST SECTION	CONTENT AREA	MINIMUM QUALIFYING SCORE
MME	ELA	ELA	2100
	Mathematics	Mathematics	2100
	Science	Science	2100
	Social Studies	Social Studies	2100
ACT	Mathematics	Mathematics	22
	Reading	Reading	22
	Science	Science	23
	English	English	18
SAT	Critical Reading	Evidence-Based Reading and Writing	480
	Mathematics	Mathematics	530

The MME, ACT, SAT scores are designed to be indicative of whether or not a student is **ready** to take post-secondary courses and succeed without remediation.

If a student has not taken the MME, ACT or SAT, these are the steps to determine eligibility. The PSAT scores are looked at (according to the chart below) to indicate whether or not a student is on track to be ready to take post-secondary courses and succeed without remediation. If a student meets qualifying scores on one of these tests, the student would need to take the MME, ACT or SAT to prove eligibility according to the chart above.

ASSESSMENT	TEST SECTION	CONTENT AREA	MINIMUM QUALIFYING SCORE
PSAT 8/9	Critical Reading	Evidence-Based Reading and Writing	460
	Mathematics	Mathematics	510
PSAT 10	Critical Reading	Evidence-Based Reading and Writing	460
	Mathematics	Mathematics	510

**ROCHESTER COMMUNITY SCHOOLS**  
**DUAL ENROLLMENT IN HIGH SCHOOL AND POSTSECONDARY INSTITUTION COURSES**  
**2018/2019 APPLICATION**

Student Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

High School Currently Attending: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

Score for PSAT: Math \_\_\_\_\_ ERW \_\_\_\_\_

Score for SAT: Math \_\_\_\_\_ ERW \_\_\_\_\_

Score for ACT: Math \_\_\_\_\_ Reading \_\_\_\_\_ Science \_\_\_\_\_ English \_\_\_\_\_

Score for MME: Math \_\_\_\_\_ ELA \_\_\_\_\_ Science \_\_\_\_\_ Social Studies \_\_\_\_\_

Number of credits the student has earned: \_\_\_\_\_

List current high school semester classes in which you are enrolled: \_\_\_\_\_

List postsecondary course(s) to be taken during high school: \_\_\_\_\_

Name of postsecondary institution: \_\_\_\_\_ Term: Fall 2018  or Winter 2019

I will be using this class as  High School credit,  College credit, or  both High School & College credit

Are you a potential NCAA athlete (Division 1 or 2)?

**\* NOTE: Students are required to bring a grade report from the college within three weeks of the final class, regardless of wanting/needing high school credit. For students who have indicated above they would like HS credit, a G grade and .5 credit (credit/no grade) will be earned for each college semester course (3 credit minimum) that is passed. You should not register for Dual Enroll if you have ever failed or withdrawn from a Dual Enroll class in the past. You are responsible for the costs involved if you decide to withdraw.**

Course Number	Course Name	Credit Hours	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I understand the following:

- ▶ This form must be filled out for each term taken at the postsecondary institution (fall and winter).
- ▶ Rochester Community Schools will pay the university/college directly in the amount of **\$688.00 per class** when invoiced by the postsecondary institution.
- ▶ If the student drops his/her class/classes before the refund deadline date the student and/or parent/guardian will be responsible to repay any fee that would be charged to the district by the postsecondary institution.

Your signature below indicates consent and agreement with the above information.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent/Guardian

**Signatures indicate that student is eligible for tuition/fee support for courses listed above.**

\_\_\_\_\_  
Counselor

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Assistant Superintendent for Instruction

CC: Principal, Counselor, Student, CA60

Postsecondary Institutions please submit invoices to:

Attn: Assistant Superintendent for Instruction  
 Rochester Community Schools  
 501 W. University Drive  
 Rochester, MI 48307