



## COMMUNICATON/CONTACT INFORMATION

**FOR CLASSROOM CONCERNS:** (Grades, Assignments, Behavior, Updates, Progress Reports, Homework requests for absent students.)

Contact your student's teacher directly, via email or voice mail. Parents can also visit the Teacher's individual web page for other classroom information.

Email and voice mail information is available from our Adams main page. Select Staff Email Directory on the left-hand side bar,

<http://www.rochester.k12.mi.us/adams-high-school/pages/2523/staff-e-mail-directory>

**OR**

From the RCS home page select Staff Directory, second item from the right on the top bar, and select Adams High school, <http://www.rochester.k12.mi.us/>

### FOR UPDATES ON COUNSELING RELATED EVENTS AND MATERIALS:

Check the Counseling web page at: [www.rochester.k12.mi.us](http://www.rochester.k12.mi.us) Go to Schools, then High Schools, then ADAMS. Select Counseling on the left-hand side bar.

For concerns regarding personal issues involving your student call or email their counselor accordingly.

Counselor Assignments are as follows:

A – Da	Ms. Janice King	Ext. #5229	<a href="mailto:jking@rochester.k12.mi.us">jking@rochester.k12.mi.us</a>
Db – H	Ms. Sarah Falkowski	Ext. #5228	<a href="mailto:sfalkowski@rochester.k12.mi.us">sfalkowski@rochester.k12.mi.us</a>
I – Mi	Ms. Jessica Bellomo	Ext. #5326	<a href="mailto:jbello@rochester.k12.mi.us">jbello@rochester.k12.mi.us</a>
Mj – Sc	Mrs. Christy Clement	Ext. #5231	<a href="mailto:cclement@rochester.k12.mi.us">cclement@rochester.k12.mi.us</a>
Sd – Z	Ms. Allison Parliament	Ext. #5230	<a href="mailto:aparliament@rochester.k12.mi.us">aparliament@rochester.k12.mi.us</a>

Counseling Secretaries are as follows:

Mrs. Joy Snook	Ext. #5207	<a href="mailto:jsnook@rochester.k12.mi.us">jsnook@rochester.k12.mi.us</a>
Mrs. Lori Pierre	Ext. #5227	<a href="mailto:lpierre@rochester.k12.mi.us">lpierre@rochester.k12.mi.us</a>

## **FOR CONCERNS REGARDING ATTENDANCE:**

Contact the Attendance Office at 248-726-5310.

### **Attendance - All Day Absence, Late Arrival or Early Dismissal (248) 726-5310**

#### **Pre-Arranged Absences**

Daily attendance at the high school level is very important. Students that are absent will need to work hard to catch up with missing assignments while also completing their current course work. Students and parents are encouraged to make daily attendance a priority and attempt to plan vacations and trips around the district calendar.

Students that will be absent for reasons other than for illnesses (i.e. trips); the parent will need to contact an administrator.

Students are responsible to notifying their teachers and per the teacher's discretion, collect their homework in advance of the planned absence. Parents are encouraged to contact the student's teachers via email well in advance of the upcoming absence.

The homework will be due upon the student's return to school, unless otherwise arranged with the teacher. Students will be responsible for making arrangements with the teachers to make up any quizzes and tests missed during the absence.

Parents will need to contact the Adams attendance office at 248 726-5310 prior to the student's absence.

Please note that these pre-arranged absences will be counted toward the 12 day total absence limit for the semester in accordance with the Rochester Community Schools attendance regulation.

#### **Homework Requests**

When a student is absent from school parents are encouraged to contact the students teachers directly for homework via email or voice mail.