

# Reuther Middle School

1430 East Auburn Road, Rochester Hills, MI 48307

Office (248) 726-4700 FAX (248) 726-4705

Cheryl A. Gambaro, Principal

Eric D. Williams, Assistant Principal

August, 2014

Dear Parents/Guardians of Reuther Middle School Students:

For the safety of all of our children at Reuther, please be sure to adhere to the drop-off procedures listed below. If you have any questions, feel free to give us a call at 726-4700.

- **Please remember that there is NO STUDENT DROP OFF IN THE BUS LOOP OR FRONT PARKING LOT (*Buses Only* signage has been installed in the front Bus Loop).**
- When using the drop-off/pick-up loop, enter the loop in the right lane. The loop has clearly defined lane lines indicating two lanes. The only time a driver should enter the left lane is **after** their child has exited the vehicle and the driver is ready to exit the loop. **Please make sure all students are completely prepared to exit once the vehicle comes to a stop.**
- A second parent drop-off loop will be open from 7:00 to 7:40 a.m. in the back of the school along the sidewalk on the north side of the back parking lot. Please see the diagram below for the secondary student drop-off entrance and exit procedure. This loop will provide an additional location for parents to drop off their children during the busiest part of the morning drop-off period, which is from 7:00 a.m. to 7:25 a.m., and reduce or eliminate the traffic that backs up on eastbound Auburn Road. Students will enter the ***Student Activities Entrance*** door and be able to proceed directly to their lockers. This should work especially well for 8<sup>th</sup> graders since most of their lockers are located near the back of the building. **THIS DOOR WILL NOT BE OPEN IN THE MORNING UNTIL 6:55 A.M.** and will be locked at 7:40 a.m.
- A stop sign has been installed for vehicles exiting the back parking lot.

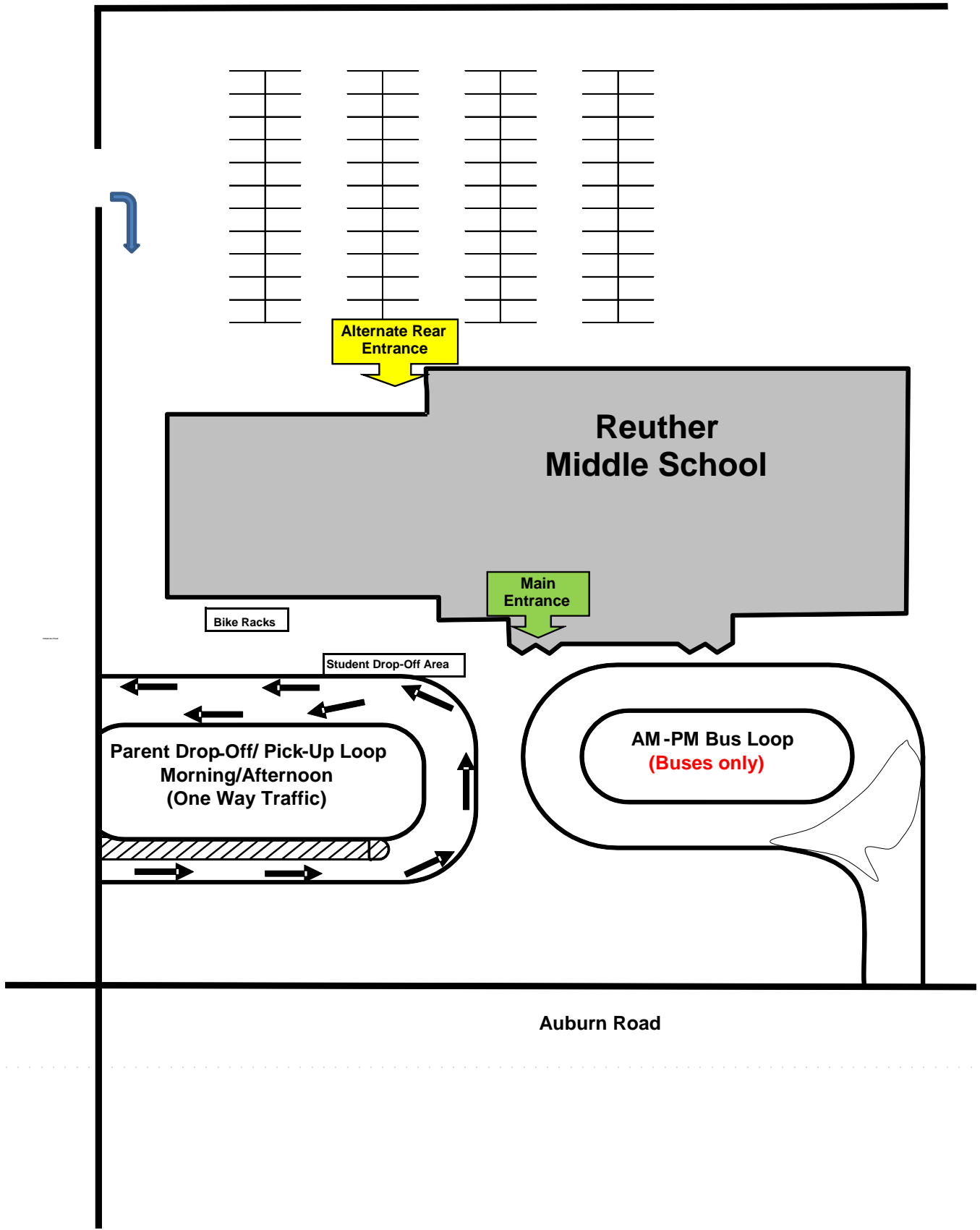
The Oakland County Sheriff's department is working with us to keep our students safe. Violations of the drop off rules above could result in the issuing of traffic citations.

Sincerely,

*Cheryl A. Gambaro*

Principal

(RMS:Safety Concerns)



Alternate Rear Entrance

Reuther Middle School

Main Entrance

Bike Racks

Student Drop-Off Area

Parent Drop-Off/ Pick-Up Loop  
Morning/Afternoon  
(One Way Traffic)

AM-PM Bus Loop  
(Buses only)

Auburn Road